

**Department of Medical Education and Research,
Chandigarh Administration
(GOVT. MEDICAL COLLEGE & HOSPITAL, CHANDIGARH)**

(Hospital Building), Sector 32-B, Chandigarh – 160 030 Ph. 0172-2665253-60 Fax No. 0172-2609360

PUBLIC APPOINTMENT NOTICE

START DATE FOR SUBMISSION OF ON-LINE APPLICATIONS 15.11.2021

LAST DATE FOR SUBMISSION OF ON-LINE APPLICATIONS 27.12.2021

LAST DATE FOR DEPOSIT OF APPLICATION FEE 30.12.2021

Online applications are invited for filing up the following Group 'C' posts of Staff Nurse (Nursing Officer) on temporary basis, but likely to continue:-

Sr. No	Name of the Post & Pay Scale	No. of Vacancies								
							Ex-Servicemen			Total
	Categories	UR	SC	OBC	EWS	PH (PwD) (OL)	UR	SC	OBC	
1.	Staff Nurse(Nursing Officer) Consolidated Pay of Rs. 29200/- on the basis of 7 th CPC, in view of the Govt. of Punjab letter No.FD-FP-10PYSC/13 /2020/4FPI/766 dated 20-07-2020,	64	20	31	16	02	09	05	15	162
ESSENTIAL QUALIFICATION										
<p>1. Diploma in General Nursing and Midwifery course from a recognized Board/ University/Institution or equivalent.</p> <p style="text-align: center;">OR</p> <p>B.Sc Nursing or equivalent from a recognized Board/ University/Institution.</p> <p>2. Registered as Nurse and midwife with State Nursing Council.</p> <p>3. ICT SKILL COURSE ESSENTIALLY REQUIRED as detailed below:-</p> <p>- The candidates will submit the certificate of ICT skills course on computer course (CCC)-80 hours from a Government recognized institution.</p> <p style="text-align: center;">OR</p> <p>A reputed institution which is an ISO 9001 certified.</p> <p style="text-align: center;">OR</p> <p>Department of Electronics Accreditation of Computer Course (DOEACC) of Govt. of India.</p> <p style="text-align: center;">OR</p> <p>From National Institute of electronics and Information technology (NIELIT) and its authorized institutions at the time of their appointment.</p> <p>Note: The candidates who have certificates/Diploma/Bachelor's OR Masters Degree in Computer Science from any recognized Institution/University shall be exempted from ICT skills course.</p>										

Abbreviations used: UR=Un-reserved, OBC=Other Backward Class, SC-Scheduled Caste, EWS-Economically weaker Section and EXM=Ex-serviceman, PH (PwD)- Physical Handicapped (Person with Disability).

No application shall be entertained to any post in service unless he/she is:

- a) a citizen of India or
- b) a subject of Nepal, or
- c) a subject of Bhutan, or
- d) a Tibetan refugee, who has come over to India before the 1st January 1962 with the intention of permanently settling in India or
- e) a Person of Indian origin, who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India.

Provided that a candidate belonging to any category (b), (c), (d) shall be a person in whose favour a certificate of eligibility has been issued by the Chandigarh Administration and produced before the recruiting/appointing authority.

NOTE (1): Number of vacancies is subject to variation and can be increased or decreased.

PERIOD OF PROBATION:-

The period of probation shall be three years as per the Punjab Government's Notification No.G.S.R56/Const./Art.309/Amd.(18)/2016 dated 05.09.2016 as adopted by the Chandigarh Administration vide letter No.28/70-IH(7)-2016/31807 dated 30.11.2016 as mentioned below:-

- i) **In direct recruitment, the newly recruited employees will be paid as per the pay scale/pay matrix notified by the Chandigarh Administration or DC rate, whichever is higher during three years period of probation and the extended period of probation, if any. No grade pay, increment or any other allowances except travelling allowance will be payable.**
- ii) **After completion of probation period successfully, the employee will be entitled for Pay Scale as finalized by the Chandigarh Administration on the basis of Punjab 6th Pay Commission and any other notification issued in this regard.**
- iii) Period of probation, and extension in probation period, if any, will not be counted towards period of service in the time scale.
- iv) The employees will be covered under New Defined Contributory Pension Scheme during probation period and he/she will be entitled to matching share by the Government/ Chandigarh Administration.

APPLICATION FEE (NON-REFUNDABLE):-

Scheduled Caste	:	Rs. 500/-
General Category/OBC/EWS	:	Rs.1000/-
Ex-Servicemen (EXM),PH (PwD)	:	exempted

AGE LIMIT AS ON 01.01.2021:

- a) 18-37 years.
- b) Age relaxation (upper limit) to the posts mentioned above will be given.
 - i) SC – Maximum five (05) years
 - ii) OBC – Maximum Three (03) years
 - iii) Any other category – As per Chandigarh Administration Rules.

FOR EX-SERVICEMEN:-

As per Ex-servicemen Rules 1982 In case an eligible ex-serviceman is not available for recruitment against EXM vacancy, such a vacancy shall be filled in by recruitment of Lineal Descendent (LD of EXM) of an ex-serviceman in respective category, subject to the conditions mentioned in para 4 of Punjab Recruitment of Ex-servicemen Rules 1982.

The candidature of the lineal descendent of Ex-Servicemen shall only be considered if he/she submits the Dependant Certificate to this effect duly issued by the respective Zila Sainik Welfare Board Officer as per specimen given in the GMCH Website. The lineal Descendent Certificate issued by any other authority will not be considered and rejected straightway.

RESERVATION AND RELAXATION:

- 1 The reservation and relaxation in the upper age limit will be given only for the category of the posts reserved for such categories, as per the instructions issued by the Chandigarh Administration from time to time.
- 2 The SC/OBC candidates applying for un-reserved posts are not entitled to any relaxation in upper age limit, fee etc.
- 3 The claim of the candidate belonging to SC and OBC categories will be considered only when the same is accompanied by the certificate issued by the Tehsildar/Executive Magistrate in the format prescribed for SC & OBC by the Government of India. The Certificate of **OBC candidate should contain the clause of non-creamy layer.**
- 4 The claim of candidates belonging to OBC category will only be considered if the caste of **OBC included in the notified list of OBC,U.T. Chandigarh.**
5. The claim of the candidate belonging to EWS category will be considered only when the same is accompanied by the certificate issued by the Tehsildar/Executive Magistrate in the format prescribed by the Government of India.
- 5 Age will be relaxable by 5 years for Govt. Servants, who will apply through proper Channel & 10 years for widows/deserted women/women judicially separated from their husbands, who did not remarry. No age relaxation will be given to the employees of Board/Corporation/Autonomous Bodies etc.

PROCEDURE FOR SUBMISSION OF ONLINE APPLICATIONS

1. The detailed advertisement and information is available on the website i.e. <http://gmch.gov.in> and click on vacancy or the site can be accessed by typing <http://gmch.gov.in/jobs-and-training> website gmch.gov.in/jobs-and-training.
2. Applications will be accepted online (only) **from 15.11.2021 to 27.12.2021** on the website i.e. <http://gmch.gov.in> and click on vacancy or the site can be accessed by typing <http://gmch.gov.in/jobs-and-training>.
3. No application shall be entertained to any post in service unless he is:
 - a) a citizen of India or
 - b) subject of Nepal, or
 - c) a subject of Bhutan or
 - d) a Tibetan refugees, who come over the India before the 1st January 1962 with the intention of permanently settling in India or
 - e) a person of India origin, who has migrated from Pakistan, Burma, Sri Lanka, East African Countries of Kenya, Uganda, the United republic of Tanzania (formerly Tanganyika and Zanzibar) Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intension to permanently settling in India.

Provided that a candidate belonging to any category (b), (c) ,(d) shall be a person in whose favour a certificate of eligibility has been issued by the Chandigarh Administration and produced before the recruiting/ appointing authority)

4. No application shall be entertained by hand or by post in the Department.
5. Ensure that you have a valid personal email ID. In case, a candidate does not have a valid personal email ID, he/she should create his/her new email ID before applying Online. You should keep checking the inbox / spam box of this email id regularly during the recruitment process as intimations may be sent on this email id. However your primary source of information / intimations will remain the above mentioned website.
6. Please scan your Photograph and Signatures (On white page) individually and save them individually in JPEG format. The size of any of these individual images should not exceed 100 kb each, otherwise you will not be able to submit your online application.
7. Please keep following details ready with you before starting your online application.

- a) Personal demographic details including Date of Birth and Nationality
 - b) Mobile Number
 - c) Personal Email ID
 - d) Reservation Category Details
 - e) Soft Copies of scanned Photograph and Signatures.
8. Fill out the form available on the website i.e. <http://gmch.gov.in> and click on vacancy or the site can be accessed by typing <http://gmch.gov.in/jobs-and-training> by clicking at the link "Recruitment of Staff Nurse (Nursing Officer)".
 9. Click on button "Online Form" and fill all Registration Details (The name of the candidate or his/her father/mother/husband etc. should be spelt correctly in the application as it appears in the certificates/mark sheets. Any change/alteration found may disqualify the candidature) and click "NEXT".
 10. This will Display your **login id** and **password**. Please note these down (or take print of screen shot) and keep them secret with you as you will require these while logging into the recruitment portal. In fact you will be required **to download the Admit Card** from this portal later on by logging through same login id and password.
 11. Click on "Complete Your Form" to complete the form. This will take you to "Educational Qualification" Page.
 12. Fill information regarding 10th , 10+2, higher of Diploma / Degree and Post Graduation (if done). Click "Next" after filling all qualification details. This will take you to "Other Information" Page.
 13. Fill Correspondence and Permanent address and Upload the scanned copies of photograph, signatures and click "Next". This will take you to "Verify and Confirm" page.
 14. Read Preview of Application carefully. If you want to change anything – click on "Edit Form", this will take you back to "Educational Qualification" Page. Follow steps as described earlier. Otherwise go through **Declaration** para carefully. If you fulfill all conditions and criteria of the Employment Notice regarding Age, Educational Qualification, Physical standards etc., then and only then check the "**I Agree**" box. Please note that Scrutiny w.r.t. all eligibility criteria will be done at the time of Verification of Documents. Submission of Application does not endorse your eligibility.
 15. Submit the Application form by clicking on the "**Submit**" button.
 16. Now you are ready to print Bank Challan.
 17. Click on the link "**BANK CHALLAN**" and take a print out of the challan form.
 18. **WAIT FOR 48 HOURS BEFORE YOU DEPOSIT THE FEE AS IT WILL TAKE MINIMUM 24 HOURS TO TRANSMIT YOUR DATA TO THE BANK.**
 19. Application fees (non-refundable) amounting to as shown below will be payable for each post through challan, generated after online filling of application. Candidates belonging to SC category must ensure that they have valid caste certificate issued by the competent authority. In case, at the time of verification of documents, it is found that the certificate is not valid, their candidature will be rejected. Such candidate will not be considered under General category as they have not paid fees applicable for candidates of General category.
 - **SC category - Rs. 500/-**
 - **General/OBC/ EWS - Rs. 1000/-**
 20. It is important to note that the requisite fee can only be deposited in any branch of State Bank of India, as the department has only nominated State Bank of India for Collection of Fee. Fee paid in any other bank or in any other format (Cheque, Postal Order, Demand Draft etc.) will not be accepted. **After depositing the fee, you will get Department Copy and Candidate Copy of challan.** Bank copy will be kept by the bank where you will deposit the fee. Last date for depositing fee is 30.12.2021.
 21. The candidates can check his / her fee confirmation by logging in by entering his/ her registration number and password on the website 48 hours after depositing the fee.

22. Take TWO printouts of the Application Form by logging in with your login id and password. Affix the same passport size photograph (which was uploaded with the online form) on it and keep it safe with you. **DO NOT SEND IT TO US.** This application printout with photograph affixed on it will have to be submitted during counseling along with the original copies of following:
- a) Relevant Degree/Diploma Certificate.
 - b) Reserve Category Certificate issued by the Competent Authority (If Applicable)
 - c) Original counterfoil of the Fee Payment Challan
 - d) Proof of Date of Birth Certificate of Matriculation/Higher Secondary
 - e) Certificate as proof of age relaxation if claimed
 - f) Proof of being Departmental Candidate, if applicable
- If you are an Ex-Serviceman, additional certificates/documents mentioning the following will also be required: -
- a) Date of Enrollment
 - b) Date of Release/Discharge
 - c) Reason of Release/ Discharge
23. Any correction in the particulars can be made by the candidate himself/herself on the website. For this purpose, the candidate has to log in by entering his/ her registration number and password. Correction in selection of Posts, Name of the Candidate and Date of Birth will be available only up to acceptance of Declaration and SUBMISSION of Application form. Other corrections can be made up to Closing Date of submission of Applications. No correction can be made by the candidate after the closing date.
24. **Conditions which may render you ineligible**
- a. Insufficient fee;
 - b. Examination fee deposited in a bank other than designated Bank or deposited by any mode other than Bank Challan;**
 - c. Wrong/incomplete information given in the Application Form;
 - d. Candidates debarred by any government department/board/commission;
 - e. Non-fulfillment of any of the eligibility conditions, including those of age and educational qualifications.
25. All the updates, information and notices will be uploaded on the website mentioned above. Thus, the candidates are advised to visit the website on regular basis. No separate information will, generally, be sent through post or other means. Any information that is uploaded on the above mentioned website will be deemed to have reached the candidates and responsibility for not visiting the site and responding thereto in time will be, entirely, of the candidate.
26. For any clarification regarding the online filling of the form, the candidate send email at dmerut2021@gmail.com
27. Log in with your Registration No. and Password to download your Admit Card. Intimation about when to download the Admit Card will be posted on the website mentioned above.
28. The applicants are required to bring Admit Card, with duly pasted recent passport size photograph, at the time of written examination.
29. Question Paper along with the Answer Key will be posted on the website, within one day after the examination for calling objections, if any, from the candidates. You can submit your objections by logging in with your login id and password and clicking on 'Objections' tab within three days after Display of Answer Key. The final key after considering all the objections and making necessary corrections, if any, will be uploaded on the website within two weeks of the day of examination. This key will be used for preparation of final result.

Note: 1) Number of posts/ category mentioned above is tentative and may vary at the time of appointment.

2) The Director/Principal, GMCH, Sector 32, Chandigarh reserves its right to change any condition/criteria or cancel the recruitment process without assigning any reason.

SELECTION CRITERIA

SELECTION CRITERIA FOR THE post of Staff Nurse (Nursing Officer) FOR THE GMCH-32, CHANDIGARH		
PART-1		
THE WRITTEN TEST WILL CONSIST OF FOLLOWING SUBJECTS:		
i.	Subject Knowledge of concerned post (i.e. Nursing)	70 Marks
PART-2		
ii.	Practical Assessment type questions (From the relevant Fields)	30 Marks
	Grand Total	100 Marks
The minimum cut off (Bench Mark) for the written test for each category will be as under (i.e. Part 1 & 2):-		
a.	General Category including EXM & EWS	= 50%
b.	PH (PWD) Category	= 45%
c.	SC Category (including EXM)	= 40%
Further, negative marking for each wrong answer is fixed as 0.25 (point two five) marks.		
The Final Merit list will be prepared, only of those candidates who have qualified both tests (i.e. Part-I and Part-II), on the basis of marks obtained in Part-1 (70 Marks) and Part-2 (30 Marks). Thereafter, the candidates will be called for Counselling as per their merit in the ratio of 1:3.		
The original documents of the shortlisted candidates will be checked at the time of Counseling and if any candidate failed to produce the original documents at the time of Counselling their candidature will be rejected straightway and the decision of the committee will be final.		
THERE WILL BE NO PERSONAL INTERVIEW		

SELECTION PROCEDURE:-

1. Marks obtained by the candidates in written test will be uploaded on the website.
2. The Final Merit list will be prepared, only of those candidates who have qualified both tests (i.e. Part-I and Part-II), on the basis of marks obtained in Part-1 (70 Marks) and Part-2 (30 Marks). Thereafter, the candidates will be called for Counselling as per their merit in the ratio of 1:3.
3. **The candidates will be selected strictly as per merit.** A waiting list shall also be maintained. In case, the selected candidate fails to join the post due to any reason within a period of the one month (4 months in exceptional circumstances with prior approval of the competent authority) his/ her candidature will be cancelled and the candidates in waiting list shall be offered appointment till all the notified vacancies are filled up.
4. In case two or more candidates secure equal merit, then the candidates older in age will rank higher in the order of merit list at the time of final selection.
5. In case two or more candidates secure equal merit and their date of birth may happen to be the same then the candidates having higher percentage in educational qualification shall rank higher in the order of merit list at the time of final selection.

GENERAL INSTRUCTIONS:-

1. Examination centers for written test will be notified at the time of downloading of admit card-cum-Roll No. slip. The candidates will report at the Examination center one hour before the scheduled time alongwith admit card-cum-Roll No. slip and the same passport size photograph as uploaded in the ON-LINE Application form, so that proper frisking of the candidates could be made.
2. No request for change of examination center will be entertained.
3. Wherever the evaluation is in terms of grades, the candidates must attach the conversion scale.
4. Selection will be made purely on the basis of merit in written test subject to fulfillment of eligibility conditions and simply appearing in the written test does not give any right to the candidates for appointment. As such, candidates are advised to ensure that they fulfil the eligibility conditions to the post applied for. No interview will be conducted.
5. Documents for claiming benefit of reserved categories should be obtained from competent authority not less than Deputy Commissioner/ Additional Deputy Commissioner/SDM/ District Sainik Welfare Board/ Chief Medical Officer as the case may be.
6. A candidate would be eligible for the benefit of reservation of Other Backward Class (OBC) whose caste is notified in the **State list of Other Backward Classes (OBCs)** of Union Territory, Chandigarh. In case, the caste is not notified in the Sate list of OBC of Union Territory, Chandigarh, his/her candidature will be treated as un-reserved.

ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT/ USE OF UNFAIR MEANS:-

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of examination or in a subsequent selection procedure, if a candidate is (or has been) found guilty of:

- i. using unfair means or
- ii. impersonating or procuring impersonation by any person or
- iii. misbehaving in the examination or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- iv. resorting to any irregular or improper means in connection with his / her candidature or
- v. obtaining support for his/ her candidature by unfair means, or
- vi. carrying mobile phones (even in switched off mode), pager or any electronic equipment or programmable device or storage media like pen drive, smart watches etc. or camera or Bluetooth devices or any other equipment or related accessories either in working or switched off mode capable of being used as a communication device in the examination hall, such a candidate may, in addition to rendering **himself/ herself ineligible will also be liable to criminal prosecution.**
 - to be disqualified from examination for which he/ she is a candidate
 - to be debarred either permanently or for a specified period from any examination conducted by Chandigarh Administration
 - for termination of service, if he /she has already joined the Chandigarh Administration as per rules.

Note:

- 1 No Hard copy of the Online application form photocopies of certificates/testimonials are required to be submitted by the candidates. These documents will be demanded later on as per the merit of the Written Test.
- 2 The applications received other than through Online process will not be entertained and rejected summarily.
- 3 All the information such as download of admit card, written test, inviting hard copy of application, date of counseling etc. will be uploaded on the website i.e. <http://gmch.gov.in> and click on vacancy or the site can be accessed by typing <http://gmch.gov.in/jobs-and-training>. Therefore all the applicants are instructed to keep checking above mentioned website on regular basis for future update(s).
- 4 Though every step have been taken to ensure the accuracy of the advertisement still the department reserve the right to deal with any error that may have crept in accordance with the existing notified Recruitment Rules of the department as well as approved Selection Criteria.
- 5 For Technical Assistance regarding Online submission of application candidates can send email to dmerut2021@gmail.com

Adv. No. GMCH/HA-1/EA4/2021

Director Principal,
Dated